

CIVIL ENGINEERING

Academic Advising for Spring 2005

Check the list below to identify your advisor.

<u>Student's Last Name</u>	<u>Academic Advisor</u>
A to B	Dr. D.V. Reddy
C to E	Dr. D. Meeroff
F to H	Dr. S. Sarkar
I to N	Dr. Y. Yong
O to R	Dr. P.D. Scarlatos
S to Z	Dr. K. Sobhan

ATTENTION:

1. Visit the www.civil.fau.edu web site and go to news. Download the two advising spread-sheets (excel files) fill them out (according to the instructions) and e-mail them to your advisor. Make sure that:
 - a) You fill both spreadsheets,
 - b) You do not modify the spreadsheets,
 - c) You rename the files using your name as in the following example:
WAYNE_JOHN_SS (for the spread-sheet) and
TAYLOR_ELIZABETH_FC (for the flow-chart).
2. Indicate in your e-mail the courses that you are taking this semester as well the courses that you plan to register for the next semester. Do not include those courses on the spreadsheets since there is no grade as yet available.
3. If you need an appointment to see your advisor please contact:
Mary Argenti at 561-297-2658.
4. If you have any specific questions you can call or e-mail your advisor directly.
5. After you have completed successfully all of the above steps then your academic hold will be lifted within the next 24-hours.

It is a violation of the FAU Academic Honesty policy for a student to alter the approved course selections or provide inaccurate information with the intent to circumvent FAU and Department rules and regulations. Students doing so may face disciplinary action.