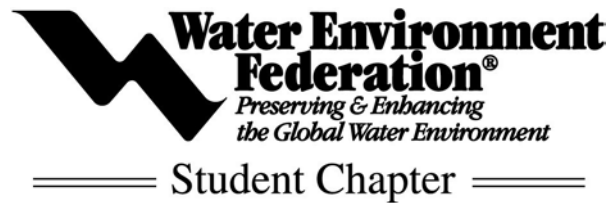


**FLORIDA ATLANTIC UNIVERSITY STUDENT CHAPTER
OF THE FLORIDA WATER ENVIRONMENT ASSOCIATION**

CONSTITUTION & BYLAWS



September 23rd, 2004



Article I – Name of organization

The name of this student chapter shall be Florida Atlantic University Student Chapter of Florida Water Environment Association, hereinafter designated as FAU FWEA.

Article II –Purpose

The purpose of this chapter shall be (1) to promote student interest in the environment, and (2) to provide an avenue for the exchange of information and ideas between students and members of both the Member Association serving their geographical area, i.e. Florida Water Environment Association and the Water Environment Federation. In addition, we adopt by reference, the objectives as stated in the Water Environment Federation Constitution and ByLaws.

Article III – Affiliation

This organization is a student chapter of the Florida Water Environment Association. The Florida Water Environment Association is a member of the Water Environment Federation.

Article IV- Membership of the organization

Section 1

Any student enrolled at Florida Atlantic University, with an interest in the environment, shall be eligible for membership. At least one faculty member, and all student members, must be members of the WEF®.

Section 2

FAU FWEA shall not discriminate on the basis of gender, race, color, sex, disability, age, sexual orientation, or political and religious affiliation in any of its policies, procedures or practices.

Section 3

A Chapter Member shall have the right to participate in the affairs of the Chapter and shall have the right to vote and to hold office, except as denoted in Article 6, Section 2.

Section 4

Any full member who fails to show continued interest in the Society and its activities shall be dropped.

Article V – Regulations

FAU FWEA shall abide by all FAU regulations and Federal and State Laws.
FAU FWEA shall agree to abide by the Anti-hazing statement (Refer to page 184-285 of the Student handbook, Responsibilities of Student Organizations).

Article VI– Management

Section 1

The organization shall be managed by officers and advisors counselors elected by the voting members at regular intervals. The officers of the FAU FWEA shall be a President, a Treasurer and a Secretary.

Section 2

In order to be eligible for officer, candidate shall be member of the WEF. All officers must be registered FAU students who meet the University's minimum qualifications for student officers, which is a 2.0 GPA and be registered for 6 credits hours for undergraduate students and 3 credits hours for graduate students (see page 185-186 of the Student Handbook, Participation in Campus Activities by Students and Minimum Qualifications for Student Leaders). Officers have to be in good academic standing, which means, not on probation and can not be freshmen.

Section 3

Officers represent both the Chapter and the University and, as such, are expected to act with utmost professionalism.

Section 4- Duties of Officers

- i. The President shall:
 - a. have general supervision over the affairs of the FAU FWEA.
 - b. assume overall responsibility for the chapter, its activities, and achievement of goals set by the Board of Officers.
 - c. preside over all meetings of FAU FWEA.
 - d. be available to officers and other chapter members in need of assistance.
 - e. design and places to regular meetings.
 - f. oversee the Annual Report preparation.
 - g. maintain good rapport and frequent contact with the Faculty Advisor and the Student Government Association.
 - h. perform such other duties as necessary.

- ii. The Treasurer shall:
 - a. be responsible for preparing the operating budget of the Chapter, take charge of all receipts of the Chapter, keep liaison with the Florida Atlantic University Student Government Association concerning funds, manage the prompt payment of bills, and keep accurate records of Chapter expenditures.
 - b. consult with the other officers and staff of the FAU FWEA as to the custody and investment of funds.
 - c. be available to officers and other chapter members in need of assistance.
 - d. Exercise good business sense in general and perform all other duties normally ascribed to the office.

- iii. The Secretary shall:
 - a. organize and maintain an up-to-date filing system on the chapter activities.
 - b. record attendance and proceedings at each chapter meeting and have them posted to the chapter website.
 - c. take and distributing meeting minutes, posting notices of all upcoming meetings.
 - d. be in charge of updating the chapter officer records with the Student Government.
 - e. be responsible for maintaining the Membership Data Base including Members' name, phone numbers, email addresses, and other contact information.
 - f. document the activities of the chapter, and then directing the preparation of the WEF® student chapter annual report prior to May 1st of each year.
 - g. be in charge of periodically updating the FAU FWEA website
 - h. update the Student Development and Activities office with all the current events held at FAU FWEA.
 - i. be available to officers and other chapter members in need of assistance.

Article VII– Selection of Officers

Section 1

An active member shall present the nominees during a general Chapter meeting. Officers shall be elected by secret written ballot – the ballots to be distributed to and collected from the Active Members. For each office, the candidate receiving the highest number of votes shall be declared elected. Elections shall take place during the week prior to the last regularly scheduled general Chapter meeting.

Section 2

In case of a tie during the election, the faculty advisor shall select between the nominees the officer.

Section 3

The terms of office of the President, Treasurer and Secretary shall be for approximately one year, which term shall start at the annual election meeting. In the event that elections are not held in a timely fashion or no nominee is found for a particular office, officers shall hold office until their successors are duly elected and qualified.

Section 5

Officers shall not hold more than one position of the Executive Board of Officers. Officers are encouraged to be part of or preside over any committee.

Section 6

Officers shall not be re-elected. In case there are non sufficient nominations to fulfill the three offices of FAU – FWEA the office period should be extended after calling an Special Meeting for such effects.

Article VIII– Officer Vacancies

Section 1

Upon vacancy created by death, removal, resignation, or incapacity of any officer, a vote of the majority of the remaining officers shall be necessary to fill such vacancy. An officer elected to fill such vacancy shall be elected to hold office for the unexpired term of his or her predecessor.

Section 2

A vacancy occurring in an elective office of the Chapter during the term of an Officer shall be filled for the unexpired term as follows:

- a. President: By the Treasurer.
- b. Officers-elect: By nomination and election in the same manner as provided in Section 1 of Article VII, except that the Executive Committee shall set the date for the opening and closing of the balloting for such an election

Section 3-Impeachment process

Any officer may be removed, with or without cause, by a two-thirds (2/3) vote of the executive board. Any officer who is absent from three (3) consecutive officer meetings shall be removed from the board, unless there exists a legitimate reason for the absences as determined by a two-thirds (2/3) vote of the executive board. An officer may resign at any time by giving written notice to the board, or to the president or secretary of the chapter. Unless otherwise specified in the notice, the resignation shall take effect upon receipt by the board or such officer, and the acceptance by the board of the resignation shall not be necessary to make it effective. If a resignation is made effective at a later date, the board may fill the vacancy before the effective date if the board provides that the successor does not take office until the effective date of resignation.

Section 4

Elected officers who fail to be enrolled as full-time students or who choose to work in a full-time co-op position during an academic semester will be automatically suspended from their duties and replaced by another person chosen by the executive board.

Article IX – Advisor

Section 1

There shall be one faculty advisor who shall be an ex officio member with no voting privileges. The advisor must be a full-time faculty or staff member at FAU.

Section 2

The advisor must be approved on annual basis by a vote of at least two-thirds of the office board. The faulty advisor may serve unlimited terms

Section 3

In the event that an advisor is removed or steps down, a new advisor will be selected within 30 calendar days.

Section 4 - Duties of the faculty advisor

The Faculty Advisor shall provide continuity and assist FAU FWEA in operating in a manner, which is consistent with the goals and purposes of the Florida Atlantic University and FWEA.

Article X – Meetings

Section 1

Meeting of the Board of Officers shall be held on monthly basis or upon request of the President.

Section 2

Special meetings shall be called by the President or any officer with previous consent from the Board of Officers.

Section 3

A quorum for any regular or special meeting shall consist of a majority of the members (50%+1). General Meetings, the FAU FWEA Student Chapter shall hold meetings on a monthly basis for all members. These meetings shall be, but not limited to, guest speakers, special presentations, field trips, etc.

Section 4

Meeting should be conducted according to the latest edition of “Robert’s Rules of Order Revised.” Except as otherwise provided in this constitution and bylaws or Roberts’s Rules, questions shall be decided by a majority vote of the membership. No Member shall have more than one vote.

Article IX - Amendments to the Constitution

Amendments to the constitution may be proposed at any regular meeting by any member of the chapter. Adoption of an amendment shall be by three-fourths vote of all members attending a later regular meeting, provided that such three-fourths majority shall include at least half of the members of the chapter.

Article X – Annual Report

A report listing the activities of the chapter during the prior year must be submitted to the Chairman of the WEF® Student Activities Committee by May 1 of each year.

Article XI– By-Laws

ByLaws that are consistent with WEF® Constitution shall be adopted at the time this Constitution is ratified and may be amended as needed.